



AGENDA ITEM NO. 9

Greater Fishponds Neighbourhood Partnership 20th June 2013

Title: Greater Fishponds NP AGM report

Report of: Abdulrazak Dahir, Area Co-ordinator

RECOMMENDATIONS

1. To confirm the NP membership and decide on the chairing arrangements for 2013-14
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To notes the devolved budgets and influence on services
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2012-13
6. To note the dates for updating the NP action plan and communications plan

1. Membership and chairing arrangements

- 1.2 Each neighbourhood partnership comprises
- (a) the Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
 - (b) local resident representatives who are chosen by nomination/ election
 - (c) representatives of local organisations and services

See appendix 1 for the full membership of the Greater Fishponds NP:

- 1.3 The chairing arrangements for Greater Fishponds NP for 2013-14 will be determined at the NP meeting on Thursday 20th June 2013.

2. Terms of Reference and Financial Operating Framework

2.1 The Neighbourhood Committee and Neighbourhood Partnership terms of reference remain the same as 2012-13, but will be reviewed this year as part of the NP review (see agenda item 6). The NC and NP terms of reference are available from the Area Co-ordinator.

2.2 The financial operating framework for the NC remains the same as 2012/13 and is available from the Area Co-ordinator.

3. Devolved budgets and influence on services 2013-14

3.1 The Greater Fishponds NP devolved budgets are:

Budget	2013-14 budget	Amount carried forward (unallocated)	Total
Highways: Carriageway maintenance budget	£45,900	£800	£46,700
Highways: Footpath maintenance budget	TBC	£24,607.95	£TBC
Local traffic schemes budget	£25,714	£9,998.35	£35,712.35
Wellbeing budget	£30,000	(652.70)	£29,347.30
Clean and Green budget	£1,500	0.00	£1,500
S106 budgets Transport	0.00	£8,578.98	£9,120.78*
S106 budgets Parks	£1,833.28**	£32,096.87	£33,930.15
Community Infrastructure Levy	Not yet known	-	-

Notes:

* No new Section 106 came online, the slight increase (£541.80) is due to interest gained from the account.

** This is new Section 106 scheme from Holly Lodge Rd, which can only be used in Coombe Brook Valley.

3.2 The Greater Fishponds NP currently has influence on the following services:

- Influence on BCC Neighbourhood Officers and PCSOs through Neighbourhood Working priorities
- Influence on the council's waste and street cleaning contract.

- Influence on the council's grounds maintenance service
- Parks Investment Plan Prioritisation

3.3 Further devolution and influence will be explored this year as part of the NP review (see agenda item 6).

4. Meeting schedule 2013-14

See appendix 2 for NP and NF meeting schedule and appendix 3 for the NP subgroup meetings.

5. Financial statement 2012-13

See appendix 4 for the Financial Statement for 2012-13 expenditure of the Greater Fishponds NP.

6. NP priorities, action plan, communications plan

6.1 The Greater Fishponds Neighbourhood Partnership has an action plan which sets out the work of the NP. The action plan will also contain the priorities for Neighbourhood Working for 2013-14. The Greater Fishponds NP action plan is due to be updated once the NWG priorities are approved.

6.2 The Greater Fishponds NP has a communications plan, which sets out the community outreach and communications work that will take place in order to promote, encourage involvement and engage local people with the work of the NP. It is hereby asked for the NP Board to approve the complete Communication & Engagement Plan (see appendix 5).



Greater Fishponds NP Board

Membership for 2013/14

The Greater Fishponds Neighbourhood Partnership Board consist of:

- A. 6 X ward councillors (Neighbourhood Partnership Committee NPC)
- B. 3 X local residents (1 from each Neighbourhood Forum)
- C. 5 X local community/voluntary organisations and faith communities
- D. 3 X Subgroup champions
- E. 1 X Equalities Forum Representative
- F. 2 X Young people representative and
- G. 2 X Local business representative

Maximum of 22 voting members and 6 supporting officers as shown below:

	Who		Name	
A	6 X Ward Councillors			
1	2 X Eastville	2	Cllr Mahmudur Khan	May 2015
			Cllr Mhairi Threlfall	May 2016
2	2 X Frome Vale	2	Cllr Lesley Alexander	May 2015
			Cllr Bill Payne	May 2016
3	2 X Hillfields	2	Cllr Noreen Daniels	May 2016
			Cllr Phil Hanby	May 2015
B	3 X Neighbourhood Forum representatives			
1	1 X Eastville NF representative	1	Tony Locke	June 2014
2	1 X Frome Vale NF representative	1	Vacant	June 2014
3	1 X Hillfields NF representative	1	Alex Cassidy	June 2014
C	5 X Community/voluntary & faith communities			
1	1 X East Park Resident Association	1	Hazel Durn	June 2014
2	1 X Colston Neighbourhood Watch Group	1	Mo Lewis	June 2014
3	Vacant	0		
4	Vacant	0		
5	Vacant	0		
D	3 X Subgroup Champions			
1	1 X Traffic & Transport subgroup	1	David Mock	June 2014
2	1 X Environment subgroup	1	Yvonne Sadler	June 2014
3	1 X Planning subgroup	1	Mark Logan	June 2014
E	1 X Disability Equalities reps		1	Katie Haydon
F	2 X Young Peoples rep		0	Vacant
G	2 X Local Business			
1	Fishponds Business Forum	1	Leigh Cooper	June 2014
2	1 X Vacant			
	Total voting members		16	

H	Officers (non-voting)		
1	1 X Area Co-ordinator	1	Abdul Razak Dahir
2	1 X Neighbourhood Police Inspector	1	Insp. Simon Dewfall
3	1 X Fire and Rescue	1	Chris Bailes
4	1 X Bristol NHS	1	John Moore
5	1 X Children & Young People partnership	1	Jimmy Taylor
6	1 X Democratic Services	1	Richard Jones
	Total non voting members	6	
	Total	19	

Greater Fishponds Neighbourhood Partnership
Proposed NF & NP Meeting schedules for 2013/14

Eastville Neighbourhood Forum meeting				
N0	Date	Venue	Confirmed	Time
1	Wednesday 31 st July 2013	Gads Hill Scout Hut Gads Hill Road	TBC	7pm
2	Wednesday 13 th Nov 2013	Holy Trinity Church Vilage Hall, 23 Park Rd, BS16 1AZ,	TBC	7pm
3	Wednesday 19 th Feb 2014	Gads Hill Scout Hut Gads Hill Road	TBC	7pm
4	Wednesday 21 st May 2014	Holy Trinity Church Vilage Hall, 23 Park Rd, BS16 1AZ,	TBC	7pm

Frome Vale Neighbourhood Forum meeting				
N0	Date	Venue	Confirmed	Time
1	Thursday 8 th August 2013	Begbrook School	TBC	Done
2	Thursday 21 st Nov 2013	Fishponds Baptist Church	TBC	7pm
3	Thursday 6 th Feb 2014	Begbrook School	TBC	7pm
4	Thursday 15 th May 2014	Fishponds Baptist Church	TBC	7pm

Hillfields Neighbourhood Forum meeting				
N0	Date	Venue	Confirmed	Time
1	Wednesday 14 th August 2013	TBC	TBC	TBC
2	Wednesday 6 th Nov 2013	TBC	TBC	TBC
3	Wednesday 12 th Feb 2014	TBC	TBC	TBC
4	Wednesday 7 th May 2014	TBC	TBC	TBC

Greater Fishponds Neighbourhood Partnership meeting				
N0	Date	Venue	Confirmed	Time
1	Thursday 26 th Sept 2013	The Vassall Centre	TBC	7pm
2	Thursday 19 th Dec 2013	The Vassall Centre	TBC	7pm
3	Thursday 20 th March 2014	The Vassall Centre	TBC	7pm
4	Thursday 26 th June 2014	The Vassall Centre	TBC	7pm

**Greater Fishponds Neighbourhood Partnership
Subgroup Meeting schedules for 2013/14**

Environment Subgroup Meeting				
N0	Date	Venue	Confirmed	Time
1	21/8/13	Robinson House, Hockeys Lane, BS16 3HL	TBC	7pm
2	4/12/13	Robinson House, Hockeys Lane, BS16 3HL	TBC	7pm
3	5/3/14	Robinson House, Hockeys Lane, BS16 3HL	TBC	7pm
4	28.5.14	Robinson House, Hockeys Lane, BS16 3HL	TBC	7pm

Traffic & Traffic Subgroup Meeting				
N0	Date	Venue	Confirmed	Time
1	28/8/13	Robinson House, Hockeys Lane, BS16 3HL	TBC	Done
2	27/11/13	Robinson House, Hockeys Lane, BS16 3HL	TBC	7pm
3	26.2.14	Robinson House, Hockeys Lane, BS16 3HL	TBC	7pm
4	4/6/14	Robinson House, Hockeys Lane, BS16 3HL	TBC	7pm

Wellbeing Subgroup meeting				
N0	Date	Venue	Confirmed	Time
1	19/8/13	Robinson House, Hockeys Lane, BS16 3HL	TBC	TBC
2	18/11/13	Robinson House, Hockeys Lane, BS16 3HL	TBC	TBC
3	17/2/14	Robinson House, Hockeys Lane, BS16 3HL	TBC	TBC
4	2/6/14	Robinson House, Hockeys Lane, BS16 3HL	TBC	TBC

Appendix 4 – Greater Fishponds NP 2012-13 Financial Statement

	2012-13 budget (including money carried forward from previous years)	2012-13 allocation / expenditure	Unallocated budget being carried forward	Notes
Highways maintenance: Carriageway	£14,100	£17,601	0.00	Park Rd was not done due to traffic signal works. £800 is ring-fenced for this scheme 2013/14.
Highways maintenance: Footpath	£63,000	£38,392.05	£24,607.95	
Local traffic schemes	£26,502.76	£21,672.33	£4,830.43 + £5,167.92 = £9,998.35	£5,167.92 is the amount underspend from completed schemes in 2012/13.
Wellbeing	£65,261.00	£65,913.70	(652.70)	This is based on amount the NC allocated.
Clean and Green	£3,015	£3,015	0.00	We will carry forward £1,229 which has been allocated to HEFs in Bloom.
Section 106 Parks	£165,825.49	£133,728.62	£32,096.87	Note £43,569.70 was approved in Sept 2012 in order for BCC to improve the St George's Park. This money is expected back.
Section 106 Traffic	£137,841.93	£129,262.95	£8,578.98	Same as above
CIL	N/A	N/A	Not known.	CIL was devolved in January 2013 but will take some time before money starts to become available to the NPs.

Full details of expenditure and individual allocations of budgets are available from the Area Co-ordinator.

Appendix 5 Greater Fishponds Neighbourhood Partnership (GFNP) Community Engagement Plan 2013-4							
Type of Engagement	Actions	Lead/Support	Dates				Target (Red / Amber / Green)
Neighbourhood Partnership	Hold 4 Neighbourhood Partnership Meetings, per annum.	Area Co-ordinator	26/9/13	19/12/13	20/3/14	26/6/14	G
Neighbourhood Forums	Hold 4 Neighbourhood Forum Meetings per ward, per annum.	Area Co-ordinator and Area Inspector. Supported by the Neighbourhood Development Officers.	Eastville 31/7.13	Eastville 13/11/13	Eastville 19.2.14	Eastville 21/5/14	G
			Frome Vale 8.8.13	Frome Vale 21.11.13	Frome Vale 6/2/14	Frome Vale 15.5.14	G
			Hillfields 14/8/13	Hillfields 6.11.13 (daytime)	Hillfields 12/2/14	Hillfields 7/5/14 (daytime)	G
GFNP Subgroups	Hold minimum 4 meetings per annum for each subgroup. In total there are 4 subgroups.	Area Co-ordinator, Kate Jerrold, Mark Logan, David Mock, Area Environment Officer, NDO	Env.S 21/8/13	Env.S 4/12/13	Env.S 5/3/14	Env.S 28.5.14	G
			Plan.S: To meet first Monday of every month 7pm				G
			T & T 28/8/13	T & T 27/11/13	T & T 26.2.14	T & T 4/6/14	G
			Well.S 19/8/13	Well.S 18/11/13	Well.S 17/2/14	Well.S 2/6/14	G

Env.S = Environment Subgroup
T T = Traffic and Transport subgroup

NDO = Neighbourhood Development Officer
Well.S = Wellbeing Subgroup

Plan.S = Planning Subgroup
TBC = To Be Confirmed
N/A = Not Applicable

Type of Engagement	Actions	Lead/Support	Dates				Target (Red / Amber / Green)
	2 x drop-in sessions Robinson House	Neighbourhood Development Officer		24th May		8th Nov	G
Communication & Raising Awareness	2 x Library drop-in sessions	NDO	On going	14th June		6th Dec	G
	Regularly update NP website	Area Co-ordinator N.D.O.	On going	On going	On going	On going	G
	Regularly update community website and other	Richard Irwin	On going	On going	On going	On going	G
	Distribute 200 - 250 flyers in targeted areas before NF meetings	Neighbourhood Development Officers	On going				G
	Wellbeing funded projects to display accredited logo	Area Co-ordinator	On going				G
	NP stalls in local Community events	Neighbourhood Development Officers	Police Safety event Morrisons 13/3/13	Barton Fields 8/7/13	Fishfest 14/9/13		G

	2 x NP stalls at Morrisons	Neighbourhood Development Officer		tbc		tbc	A
	Develop GFNP annual brochure and deliver copy to every household within the NP area	Area Co-Coordinator, Richard Irwin and Katie Haydon					A
Type of Engagement	Actions	Lead/Support	Dates				Target (Red / Amber / Green)
Continue ... Communication & Raising Awareness	Identify number of community notice boards in the NP areas and use to display NP publicity	Police					A
	Hillfields Community Trust	NDO	Ongoing				G
	Hillfields Young Mums Group	NDO	Ongoing				G
	Friends of Hillfields Park	NDO	Ongoing				G
	East Park Resident Association	NDO	Ongoing				G
	Colston Estate Neighbourhood Watch	NDO	Ongoing				G
	Qur'an Academy	NDO	Ongoing				A
	SMAG	NDO	Ongoing				A

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	Friendship group	NDO					A
	In the Pink	NDO					A
	Activate	NDO	Ongoing				G
Type of Engagement	Actions	Lead/Support	Dates				Target (Red / Amber / Green)
Capacity building	Help to develop the capacity of at least 2 community groups	NDO	1)Hillfields Somali 2)Friends of Begbrook Park				A
Other Partner Agencies' meetings, activities and events	Organise at least 2 walkabouts with police, local councillors, and BCC departments for each NF	Neighbourhood Development Officer	Hillfields 10/4 Frome Vale 16/4	Hillfields 21/6 Frome Vale 28/6	hillfields 25/9 Frome Vale 3/10	hillfields 30/11 Frome Vale 7/12	G
Other Partner Agencies' meetings, activities and events	Neighbourhood Watch co-ordinators (Beat Watch)	NDO	On going				G
	Suggestion Box, in Hillfields Library	NDO	on going				G
	1 x Oldbury Ct Primary School parents evening	NDO	TBC				A
	1 x Minerva Academy parents evening	NDO	tbc				A
	1 x Chester Park Parents evening	NDO	tbc				A
	Follow up Youth Forum at Bristol Met	NDOs	tbc				A